



## GODALMING TOWN COUNCIL

### GRANTS CRITERIA 2012/13

To apply for a grant from Godalming Town Council organisations need to complete an application form. When you have completed the application form return it along with the accompanying documents listed in the criteria below to:

Town Clerk  
Godalming Town Council  
Municipal Buildings  
Bridge Street  
Godalming  
Surrey GU7 1HR

The closing dates for considering grants for 2012/13 are as follows:

- 19 March 2012
- 11 June 2012
- 1 October 2012
- 20 December 2012

Grant applications will be considered by the Town Council's Policy & Management Committee approximately two weeks after each closing date (i.e. on Thursday 5 April, 28 June, 18 October 2012 and 10 January 2013). Notification of the decision on your application will take up to a further two weeks (i.e. four weeks from the closing date).

The Policy & Management Committee meets in public and you are welcome to attend the meeting to hear the committee discuss your grant application please contact the Town Clerk at the address above or on 01483 523575 or at [townclerk@godalming-tc.gov.uk](mailto:townclerk@godalming-tc.gov.uk) for details of how to attend a meeting.

### GRANTS CRITERIA

#### Minimum Criteria

(You must meet this for your application to be considered)

- Groups applying must provide the following with their application:
  - a) Constitution or aims
  - b) Copy of accounts (these will not be required for a new organisation)
  - c) Copy of budget for current financial year
  - d) Copy of last annual report to members (this will not be required for a new organisation)
- The group must have a bank account in the name of the group and provide a recent bank statement on request.

- The grant must primarily benefit residents of Godalming.
- The group must agree to provide the Town Council with details of how any grant was spend and agree to publicise the Town Council's support.

#### Selection Criteria

(Your application will be assessed on the degree to which it meets the following)

- Applications should fit the Town Council's vision and priorities
- The group must not have received any other grant funding from the Town Council for 2011/12 for the project applied for.
- Priority will be given to those applications for which the grant will lever in/match other funds.